



STUDENT RECORDS RELEASE FORM*

Dear Parent(s),

In order to help us learn about your child and his/her educational needs, we ask that you assist us in obtaining his/her school records. Please complete **all** the information below **and submit it with your application to our Admissions Office**. Thank you!

Student Name: _____ Current Grade: _____

Name and Address of school child is currently attending:

ATTENTION: STUDENT PERSONNEL OFFICE:

To Whom It May Concern,

Please mail or fax copies of my child's school records to:

Nancy Aranda
Director of Admissions
Westbury Friends School
550 Post Avenue
Westbury, NY 11590
Phone: 516.333.3178
Fax: 516.333.1353

PLEASE INCLUDE ALL PROGRESS REPORTS and MEDICAL RECORDS that are contained in the student's permanent file.

Parent Signature: _____ Date: _____

*All information and comments will be held in the strictest confidence, will be used only for admissions purposes, and will not become part of the applicant's permanent record file at WFS.